

HIGHWAYS ADVISORY COMMITTEE

Tuesday 2nd July 2019

Subject Heading:

SCH549 362-366 Dagnam Park
Drive & 2 North Hill Drive
– request to formally advertise a
‘residents permit parking area (PPA)’

CMT Lead:

Councillor Osman Dervish

Report Author and contact details:

Gareth Nunn
Gareth.nunn@havering.gov.uk
01708 433139
Engineering Technician

Policy context:

LIP

Financial Summary:

The estimated cost of implementation
is £0.001m and will be met by the
2019/20 Capital Budget A3001

**The subject matter of this report deals with the following Council
Objectives**

Communities making Havering	[x]
Places making Havering	[x]
Opportunities making Havering	[x]
Connections making Havering	[x]

SUMMARY

Gooshays Ward:

This report is requesting permission from the Highways Advisory Committee (HAC) to formally advertise the introduction of a Residents Permit Parking Area (PPA) in the access road fronting Nos. 362-366 Dagnam Park Drive & 2 North Hill Drive, to resolve long term non-residential parking issues.

RECOMMENDATIONS

- 1) That the Highways Advisory Committee having considered this report and the representations recommends to the Cabinet Member for Environment in consultation with the Leader of the Council that:
 - (a) the proposals to introduce a new Residents Permit Parking Area (operational Monday to Saturday 8am – 6:30pm inclusive) in the access road leading to 362 – 366 Dagnam Park Drive and 2 North Hill Drive as shown on the plan in appendix E proceed to formal consultation;
 - (b) that permit eligibility to the new controlled parking zone be restricted to residents of nos. 362, 324 and 366 Dagnam Park Drive and no 2 North Hill Drive;
 - (c) if at the close of consultation no objections are received to the proposals at 1(a) and 1(b) above, the scheme proceeds to full implementation.
- 2) The estimated cost of implementation is £0.001m and will be met by the 2019/20 Capital Budget A3001

REPORT DETAIL

1.0 Background

- 1.1 Following reports of parking issues from Ward Councillors, In December 2018 a questionnaire was sent to the resident's of Nos 362-366 Dagnam Park Drive and No 2 North Hill Drive ("the Residents") inviting comments on parking issues in the area. All 4 properties responded confirming that they perceived there to be a 'parking problem' which required resolution through the implementation of restrictions.
- 1.2 In April 2019 the Residents were informally consulted on proposals to introduce a new 'Residents Permit Parking Area' ("PPA") and invited to comment on proposed days and times of operation. 3 respondents favoured the introduction a PPA in the access road leading to 362 – 366 Dagnam Park Drive and 2 North Hill Drive. 1 respondent favoured operational days of Monday to Friday while 2 respondents favoured operational days of Monday to Saturday. 1 resident favoured an operational time of 8am to 9:30am and 2:30pm to 4pm while 2 respondents favoured an operational time of 8am to 8pm.

2.0 Staff Comments

- 2.1 The vehicular access road to Nos 362 to 366 Dagnam Park Drive and No 2 Northhill Drive is an unrestricted road within very close proximity to Brookside primary school and MyPlace youth and community centre. It is understood that users of these facilities are the main causes of the 'parking problems'. There are also reports of commuter parking as the road is accessible for the transport links to Harold Wood train station. Dropped kerbs and general access are often obstructed by non-residential parking. It is believed that these issues can be relieved through an introduction of a Residents Permit Parking area.
- 2.2 Officers favour the introduction of a Permit Parking Area (PPA) to maximise parking provisions for the Residents, this will enable them to park on the access road should they wish to. The Residents preference on times and days of operation differs and therefore a middle ground of Monday to Saturday 8am – 6:30pm was proposed and agreed with Ward Councillors.. The times of operation will protect the road during school drop off/ collection times, commuter parking and the majority of Myplace opening times. The effect of the scheme will be monitored and an extension to the hours of operation can be considered if it is deemed necessary.

IMPLICATIONS AND RISKS

Financial implications and risks:

This report is asking HAC to recommend to the Cabinet Member the implementation of the above scheme.

The estimated cost of implementation is £0.001m a small proportion of which relates to advertising will be met by the 2019/20 Capital Budget A3001, subject to Audit opinion.

The costs shown are an estimate of the full costs of the scheme, should it be implemented. A final decision would be made by the Lead Member – as regards to actual implementation and scheme detail. Therefore, final costs are subject to change.

This is a standard project for Environment and there is no expectation that the works cannot be contained within the cost estimate. There is an element of contingency built into the financial estimate. In the unlikely event of an

overspend, the balance would need to be contained within the overall Environment budget

Related costs to the Permit Parking areas:

All permit prices can be found on the Councils website here;

https://www.havering.gov.uk/info/20005/parking_permits

Legal Implications and risks:

The Council's power to make an order creating a controlled parking zone is set out in Part IV of the Road Traffic Regulation Act 1984 ("RTRA 1984"). Before an Order is made, the Council should ensure that the statutory procedures set out in the Local Authorities Traffic Orders (Procedure)(England & Wales) Regulations 1996 (SI 1996/2489) are complied with. The Traffic Signs Regulations and General Directions 2002 govern road traffic signs and road markings.

Section 122 RTRA 1984 imposes a general duty on local authorities when exercising functions under the RTRA. It provides, insofar as is material, to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway. This statutory duty must be balanced with any concerns received over the implementation of the proposals.

In considering any responses received during consultation, the Council must ensure that full consideration of all representations is given including those which do not accord with the officers' recommendation. The Council must be satisfied that any objections to the proposals were taken into account.

In considering any consultation responses, the Council must balance the concerns of any objectors with the statutory duty under section 122 RTRA 1984.

Human Resources implications and risks:

The proposal can be delivered within the standard resourcing within Street Management, and has no specific impact on staffing/HR issues.

Equalities implications and risks:

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the Council, when exercising its functions, to have due regard to:

- (i) the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- (ii) the need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- (iii) foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are: age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

The Council is committed to all of the above in the provision, procurement and commissioning of its services, and the employment of its workforce. In addition, the Council is also committed to improving the quality of life and wellbeing for all Havering residents in respect of socio-economics and health determinants.

The proposals provide measures to improve safety and accessibility for all road users.

The proposals included in the report have been informally consulted on and all residents who were perceived to be affected by the review were sent letters and questionnaires.

There will be some physical and visual impact from the required signing and lining works. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access for disabled, which will assist the Council in meeting its duties under the Equality Act 2010.

BACKGROUND PAPERS

Appendix A – Letter and Questionnaire sent to residents in December 2018



Havering
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IMPORTANT PARKING INFORMATION
ENCLOSED

The Resident/Occupier

**Street Management
Schemes**
London Borough of Havering
Town Hall,
Main Road
Romford RM1 3BB

Phone: 01708 431056 or 433464

Email: schemes@havering.gov.uk

Date: 30th November 2018

Dear Sir/ Madam

Parking Feedback - Vehicular Access to 322-326 Dagnam Park Drive & 2 North Hill Drive

Following parking concerns via your Ward Councillors, Havering Council would welcome your opinion on the current parking and traffic situation on the vehicular access to 322-326 Dagnam Park Drive & 2 North Hill Drive by completing the enclosed questionnaire.

Whilst there are currently no proposals for this location, the information received will help us determine whether any course of action is required.

Yours faithfully

Gareth Nunn
Engineering Technician
Schemes



Havering
LONDON BOROUGH

**Street Management
Schemes**
London Borough of Havering
Town Hall
Main Road
Romford
RM1 3BB

PARKING REVIEW QUESTIONNAIRE

Vehicular Access to 322-326 Dagnam Park
Drive & 2 North Hill Drive

Name:

Email: schemes@havering.gov.uk

Address:

Please take the time to complete and return this questionnaire as all responses received will provide the council with the appropriate information to determine whether to take any further course of action.

Do you believe there is currently a parking or traffic problem in the vehicular access road fronting 322-326 Dagnam Park Drive & 2 North Hill Drive.	Yes	No
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If your answer is YES please proceed to the questions below:

What do you believe to be the cause of these issues?

Do you believe waiting restrictions (yellow line/s) would resolve these issues?	Yes	No
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If yes, please tell us what hours of operation you believe would be most effective:

Please turn over

Appendix B – Table of responses for questionnaire sent to residents in December 2018

362 - 366 Dagnam Park Drive							
Road Name	Address	% Returns	Returns	Problem		In Favour of Restrictions	
				Yes	No	Yes	No
Dagnam Park Drive	4	100%	4	4	0	4	0

Appendix C – Informal consultation letter and questionnaire sent to residents in April 2019



IMPORTANT PARKING CONSULTATION
The Resident/Occupier

Street Management Schemes
London Borough of Havering
Town Hall,
Main Road
Romford RM1 3BB

Please call: Schemes
Telephone: 01708 433464 or 432373
Email: schemes@havering.gov.uk
Date: 10th April 2019

Dear Sir/ Madam

362 – 366 Dagnam Park Drive & 2 North Hill Drive parking review -

I am writing to advise you that after the recent comments received by residents from the above properties in response to a recently sent questionnaire; the Council is proposing to introduce a 'Residents Permit Parking Area' in the access road serving 362 – 366 Dagnam Park Drive & 2 North Hill Drive.

This proposal would allow only residents and visitors to park in the access road, with a valid permit for the area.

Current permit prices can be viewed on the Havering website, please note the permit prices may be subject to change:

https://www.havering.gov.uk/info/20005/parking_permits/5/apply_for_a_resident_permit

I have attached a questionnaire that you are requested to complete and return to us by **Wednesday 24th April 2019**. In all cases, please limit any comments you wish to make to 100 words.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Gareth Nunn'.

Gareth Nunn
Engineering Technician
Street Management



Havering
LONDON BOROUGH

PARKING REVIEW QUESTIONNAIRE

362 – 366 Dagnam Park Drive & 2 North Hill Drive

Name:

Address:

Street Management Schemes

Town Hall
Main Road
Romford
RM1 3BB

Please call: Traffic & Parking Control

Telephone: 01708 432373 or 433464

Email: schemes@havering.gov.uk

All responses received to the questionnaire will provide the Council with the appropriate information to determine whether we will take a parking scheme forward to the design and a formal consultation stage.

Only one questionnaire per address is to be returned signed and dated by **Wednesday 24th April 2019**.

1. Are you in favour of your road having 'resident permit parking only' placed upon it, to limit long term non-residential parking? Yes
 No

If your answer is YES to the question above, please proceed to the questions below:

2. Over what days of the week would you like any restrictions to operate? Mon- Fri
 Mon - Sat
3. Over what hours of the day would you like any restrictions to operate? 8am to 6.30pm
 8am to 9:30am & 2:30pm to 4pm
 8am to 8pm
-

Comments Section (limit to 100 words)

DECLARATION

Should the Council on making inquiries reasonably consider that a response has been fabricated the questionnaire will be disregarded and the Council reserves the right to pursue appropriate legal action. We therefore request upon receipt of this questionnaire by post that you sign this declaration and complete your full name and address and return it to the postal or email address found at the top of this questionnaire.

Signature:..... Date:.....

Appendix D – Table of responses for questionnaire sent to residents in April 2019

362 - 366 Dagnam Park Drive							
Road Name	Address	% Returns	Returns	In Favour		In Favour of Residents Permit Parking	
				Yes	No	Yes	No
Dagnam Park Drive	4	75%	3	3	0	3	0

Days of Operation		Hours of Operation		
Mon - Fri	Mon - Sat	8am to 6.30pm	8am to 9:30am & 2:30pm to 4pm	8am to 8pm
1	2	0	1	2

Appendix E – Map highlighting location of proposed PPA

